

CARLYNTON SCHOOL DISTRICT

Voting Meeting

June 26, 2017

Carlynton Jr.-Sr. High School Library – 7:30 pm

MINUTES

The Carlynton School District Board of Education held a voting meeting June 26, 2017 in the junior-senior high school library. Those in attendance included President Jim Schriver, Vice President Joe Appel and Directors Monica Dugan, George Honchar, Marissa Mendoza, LeeAnne O'Brien, Caleb Richardson, Nyra Schell (via phone) and Kelly Zaletski. Also present was Superintendent Gary Peiffer, Solicitor Tony Giglio, Interim Business Manager William Reilly and administrators Lauren Baughman and Brian Durica. The audience was comprised of seven individuals.

CALL TO ORDER - *President Schriver called the meeting to order at 7:32 pm. The Pledge of Allegiance was led by audience member Jack Kobistek. The roll was called by Recording Secretary Michale Herrmann. All members of the board were present, with Director Schell connected by way of telephone.*

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD: *None*

Teachers Lisa Rowley and Wendy Steiner offered an update on the conversion of the library to a maker space. Mrs. Steiner said the space will be segmented into stations for students to experience creative, real-world applications. The teachers said faculty will serve as mentors in the maker space and the proposed stations are aimed at engaging all learners, at all ages. She said the stations would also touch on all core disciplines of the curriculum. There was some discussion between the board and the teachers with ideas expressed. The proposal for the space will be expanded as money permits, with students given the opportunity to voice their choices.

PRESENTATION OF THE BUDGET:

The Carlynton School District 2017-2018 General Fund Budget with revenues of \$27,240,147 (amended) and expenditures in the amount of \$27,677,542. (Final General Fund Budget)

President Schriver said the deficit will be made up by the fund balance. Director Schell noted that the board is taking action on the budget even though there is no budget at the state level, leaving uncertainties. Director Appel said he appreciated the format of the spreadsheet provided to board members that defined revenues and expenditures. Director Dugan said the board weighed many options and made decisions based on the least impact to students.

APPROVAL OF MINUTES:

Director Honchar moved, seconded by Director Dugan, to approve the minutes of the June 5, 2017 Voting Meeting as presented. **By a voice vote, the motion carried 8-0-1 with Director Schell abstaining due to absence.**

REPORTS:

- Executive Session – *President Schriver said the board discussed personnel matters in the closed session.*

General Fund Budget

Minutes of June 5, 2017
Meeting

➤ Administrative Reports

- Superintendent – Dr. Peiffer expressed concern over the indecisiveness of the state budget. He noted that the legislature approved the use of the NOCTI to replace the Keystone Exam for vocational students. Dr. Peiffer introduced Mrs. Baughman in the audience and said he is working to provide a special professional development series for teachers.
- Technology – Mr. Durica said the summer tech helpers are busy checking and cleaning equipment and updating an inventory list. He said they will be reimaging machines with new software for the start of the school year. Mr. Durica said he is working with Vector for security cameras. Dr. Peiffer said a meeting was held with Brian, Joe Rodella and Carrie Badger regarding a parent portal to allow parents to access student information online.

I. Finance

Director Dugan moved, seconded by Director Appel, to approve the Carlynton School District 2017-2018 General Fund Budget with revenues of \$27,240,147 and expenditures in the amount of \$27,677,542. **By a ROLL CALL VOTE, the motion carried 9-0.**

Director O'Brien moved, seconded by Director Zaletski, to approve the Treasurer's Report for the month of April 2017 as presented;

The April 2017 bills in the amount of \$2,169,264.75 as presented;

And resolution No. 468-17 establishing the millage for real estate taxation for the 2017-2018 fiscal year as follows: Resolved that the Carlynton School District does hereby levy and assess the real estate tax for the fiscal year for all taxable property in the Carlynton School District for the Boroughs of Carnegie, Crafton and Rosslyn Farms, at 22.502 mills or \$2.2502 on each one hundred dollars (\$100) of the assessed valuation on all property for school purposes; (Finance Item #0617-01) **By a voice vote, the motion carried 9-0.**

Director Appel moved, seconded by Director Mendoza, to move all funds but those amounting to 7.99% of budgeted expenditures from the general fund balance to an assigned fund balance for the 2017-18 school year for future expenditures related to PSERS, health care benefits and building renovations.

Resolution No. 469-17 as follows: Resolved that the levy of one percent (1%) on all earned income and net profit levied by Resolution No. 44 of 1966 and enacted under the authority of the Local and Tax Enabling Act #511 of 1965 and its amendments thereto, is hereby renewed for the 2017-2018 fiscal year and for an indefinite term thereafter, and all taxes levied under Act 511 of 1965 including the earned income and netprofits tax and the real estate transfer tax be reenacted without substantial change; (Finance Item #0617-02)

Resolution No. 470-17 as submitted by the solicitor, to accept the funds made available through Act 1, the Homestead/Farmstead Tax Relief Act. Each qualified homeowner will realize a savings of approximately \$171.28; (Finance Item #0617-03)

2017-2018 General Fund Budget

Treasurer's Report – April 2017
April 2017 Bills

Resolution No. 468-17 Real Estate Millage - 2017-2018

Assigned General Fund Balance

Resolution No. 469-17
Earned Income Tax Levy 2017-2018

Resolution No. 470-17 –
Homestead/Farmstead Tax Relief Act Funds

Designate PNC Bank, Crafton Branch , as the official school district depository for funds received for fiscal year 2017-2018 in accordance with Section 621 of the PA School Code; (REVISED)	PNC Bank – District Depository
Participation in the Church Mutual Regent program at a cost of \$63,669 effective July 1, 2017, as presented;	Highmark Worker's Compensation
And the insurance package for the 2017-2018 school year as recommended by the Arthur J. Gallagher Agency at a cost of \$64,469. This includes cyber liability. By a voice vote, the motion carried 9-0. <i>Mr. Reilly said he increased the deductible for the package which includes a \$26,000 savings over last year's rate and carrier.</i>	Insurance Package for 2017-2018
Director Dugan moved, seconded by Director O'Brien, to exonerate Patricia Keeley, Crafton Real Estate Tax Collector, Sam Maccarone, Rosslyn Farms Real Estate Tax Collector, and Peg Bowman, Carnegie Real Estate Tax Collector, from further collection of school district real estate taxes for the 2016-2017 school year, effective June 30, 2017, and that the list of names of those owners submitted by each of the above tax collectors be given to the delinquent tax collector for the purpose of liening. By a voice vote, the motion carried 9-0.	Tax Collectors Excused from Collection
Director Dugan moved, seconded by Director Honchar, to renew public official bonds for Board Secretary William Reilly and Treasurer Marissa Mendoza;	Public Official Bonds
Grant authorization for the appropriate officials to provide tax duplicates to each of the District's tax collectors on or before July 1, 2017, in accordance with Section 682 of the PA School Code;	Tax Duplicates
Authorize the District to acquire the tax collector's bonds as required by Section 684 of the PA School Code for the Carnegie, Crafton and Rosslyn Farms Tax Collectors;	Acquisition of Tax Collector's Bonds
Award bids for Athletic Supplies for the 2017-2018 school year in the total amount of \$54,509.02;	Award Bids – Athletic Supplies
And the May 2017 Athletic Fund Report as submitted with an ending balance of \$5,540.33; (Finance Item #0617-04) By a voice vote, the motion carried 9-0.	Athletic Fund Report – May 2017
Director Dugan moved, seconded by Director O'Brien, to approve the May 2017 Activities Fund Report as submitted with an ending balance of \$100,911.79; (Finance Item #0617-05)	Activities Fund Report – May 2017
The May 2017 Food Service Report as submitted by Aramark Educational Services. (Finance Item #0617-06)	May 2017 Food Services Report
The proposal for technology purchases with funds remaining in the 2016-2017 budget for virtual host servers, Chrome Books, fiber and a structured cable project; (Finance Item #0617-07)	Technology Purchases
The June 2017 Real Estate Tax Refunds for the Borough of Rosslyn Farms as presented; (Finance Item #0617-08)	RF RE Tax Refunds

And the proposal from Jordan Tax Collection, Inc. to provide 2017 school real estate tax collection in Carnegie Borough due to the appointed collector failing to furnish a proper bond. (Finance Item #0617-09) **By a voice vote, the motion carried 9-0.**

Jordan Tax Collection for Carnegie Borough

II. Personnel

Director Appel moved, seconded by Director Mendoza, to award the position of Elementary Autistic Support teacher to Alyssa Lohr, effective August 15, 2017 under the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #0617-01)

Autistic Support - Alyssa Lohr

~~The employment of Rita Wissert for the position of Food Service Worker at Carnegie Elementary, effective the first day of the 2017-2018 school year under the terms of the Secretarial Cafeteria Aides Collective Bargaining Unit Agreement. (Personnel Item #0617-02)~~ **REMOVED FROM AGENDA**

Food Service Worker – Rita Wissert – REMOVED

Award the position of half-time French teacher to Billie Vaslavsky, effective August 15, 2017 under the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #0617-02)

French Teacher

Award the position of sixth grade teacher to Alexis Palonis, effective August 15, 2017 under the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #0617-03)

Sixth Grade Teacher

And award the position of elementary nurse to Trina Howells, effective August 15, 2017 under the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #0617-04) **By a voice vote, the motion carried 9-0.**

Elementary Nurse

Director Honchar moved, seconded by Director O'Brien, to approve the two-year contract extension agreement between the District and the Carlynton Federation of Teachers Collective Bargaining Unit. **By a ROLL CALL VOTE, the motion carried 8-1 with Director Dugan voting NO.**

CFT Contract Extension

Director Dugan moved, seconded by Director Mendoza, to approve the 2017-2018 Supplemental Athletic List with new and returning coaches as submitted; (Personnel Item #0617-05)

Supplemental Athletic List

And the 2017-2018 Supplemental Activities List with new and returning sponsors as submitted; (Personnel Item #0617-06) **By a voice vote, the motion carried 9-0.**

Supplemental Activities List

Director Honchar moved, seconded by Director Appel, to approve the 2017-2018 Curriculum Supplemental List with returning department heads as submitted; (Personnel Item #0617-07) **By a voice vote, the motion carried 7-2 with Directors Dugan and Zaletski voting NO.**

Curriculum Supplemental List

Director Dugan said she is looking for more information about these positions and input from staff.

Director Zaletski moved, seconded by Director O'Brien, to approve the retirement of custodian Christine Kaercher effective August 21, 2017 under the terms of the Custodial-Maintenance Collective Bargaining Unit Agreement. (Personnel Item #0617-08) **By a voice vote, the motion carried 9-0.**

Board members expressed thanks for Mrs. Kaercher's dedicated service.

III. Policies

Director Dugan moved, seconded by Director Honchar, to approve the second and final reading of Policy Nos. 626 and 626.1, with attachments for Federal Fiscal Compliance and Travel Reimbursement for Federal Programs; (Policy Item #0617-01)

And the first reading of Policy No. 336.1, Military Leave of Absence. (Policy Item #0617-02) **By a voice vote, the motion carried 9-0.**

OLD BUSINESS: *None*

NEW BUSINESS: *None*

OPEN FORUM: *Director Honchar asked for confirmation about Jordan Tax Service for the tax collection in Carnegie. Mr. Kobistek said Jordan will take on the responsibility.*

ADJOURNMENT:

With no further business, Director Dugan moved for adjournment at 9:01 pm, seconded by Director Mendoza. **By a voice vote, the motion carried 9-0.**

Respectfully submitted,

William Reilly for Kirby Christy, Board Secretary

Michale Herrmann, Recording Secretary

Retirement – Christine Kaercher

Policies 626 and 626.1 – Final Reading

Policy 336.1 – First Reading